

CCEA
Fundraising Working Group
Terms of Reference/Work Program
2003/2004

Goal:

The goal is to facilitate the acquisition of financial resources to undertake the work of Council.

Objectives:

Reporting to the Board through the committee chair, the group will work on the following objectives for 2003/2004:

- Assist the Treasurer in establishing a two year budget for core activities (by December 15, 2003).
- Recommend initiatives for immediately generating revenue for 2003/2004 (by December 15, 2003).
- Assess various options for generating revenue beyond 2003/2004, for consideration by the board by February 1, 2004, including:
 - Jurisdictional levy
 - Charitable Donations
 - Membership fees
 - Grants
 - Conference and Workshops
 - Partnerships
 - Project levy

Each option will be assessed from a legal, cost/benefit perspective . The current membership will be surveyed for their opinions and to ascertain other potential sources.
- Implement the recommended fundraising initiatives approved by the board.
- Establish and maintain a registry of organizations that may provide project support (February 1, 2004).

Information on various organizations is available from individual jurisdictions and the internet. The funding committee along with each project working group will be challenged to identify potential funding partners.
- Monitor revenue generation and report to the board (ongoing).

Membership: (Chair?)

- Treasurer – John Vandall
- Two Board Members – Jean Gagnon and Tom Beechey
- Jurisdictional Representative - ?