



DRAFT -- Teleconference Minutes -- DRAFT

Date: January 4, 2006 1pm to 2pm

Present: Tony Turner, Libby McCalden, Tom Beechey, John Vandal, Robert H lie, Mark Richardson

Regrets: John Meikle, Ed Wiken, Bas Oosenbrug, Sian French, Claire Gosson,

January 2006 Agenda

1. Website update - Libby
2. Approval and review of December minutes - All
3. PRFO request for support – Tony & John
4. AGM 2005 – Tony and All
 - a) Lodgings and Facilities
 - b) Attendance Confirmations
 - c) Finance
 - d) Presentation Confirmations

January 2006 Action Items

- Action Item 1 Create an online bibliography of Protected Areas links - (Libby)*
- Action Item 2 Package all presentations and posters from AGM '05 for website - (Libby)*
- Action Item 3 Notify Libby of discrepancy in contact lists on website - (Secretariat)*
- Action Item 4 Funding Verification – (John & Tony)*
- Action Item 5 E-mail vote for PRFO support - (Secretariat)*
- Action Item 6 Meet at Lodging Monday Jan. 9, 9AM – (Tony & Robert)*
- Action Item 7 Confirm Quebec jurisdictional attendance – (Secretariat)*
- Action Item 8 Confirm NS & PEI jurisdictional attendance – (Sian)*
- Action Item 9 Confirm Ontario jurisdictional attendance – (Tom)*
- Action Item 10 Confirm British Columbia jurisdictional attendance – (Tony)*
- Action Item 11 Confirm Yolanda's attendance – (Tom)*
- Action Item 12 Canadian Parks Council speaker confirmation – (Tony)*
- Action Item 13 Parks Canada speaker confirmation – (Tony)*
- Action Item 14 Dept. of Fisheries & Oceans speaker confirmation – (Tony)*
- Action Item 15 Ontario Biodiversity Project speaker confirmation – (Tom)*
- Action Item 16 CWS speaker confirmation – (Secretariat)*

1. Website Update

- Updates have been made to the front page, contacts (main and intranet) and the bulletin board system.

Action Item 1 Create an online bibliography of Protected Areas links - (Libby)

- Introduce for further discussion at AGM.

Action Item 2 Package all presentations and posters from AGM onto website. - (Libby)

Action Item 3 Notify Libby of discrepancy in contact lists on website - (Secretariat)

- Correct the Alberta jurisdictional contact to be Joyce Gould and the PFRA representative to David Ackerman.

2. Approval of December 7th, 2005 Teleconference Minutes (Board)

- Approval deferred to an email process or the AGM, due to lack of quorum.

3. PRFO - Request for support (Tony & John)

- The Parks Research Forum of Ontario (PRFO) has requested a \$1000 contribution to be made by the CCEA to support a March 2006 meeting relating to CCEA work on Northern protected areas. Similar requests have been made to other organizations involved in this work. Pledges have been made by many of these organizations and Parks Canada has pledged additional funds to support the meeting.
- The event will be designed as a science & technology and agency showcase for Protected Area Design.
- The CCEA executives support this initiative by the PRFO; however approval is deferred to an email process, due to lack of quorum.

Action Item 4 Funding Verification – (John & Tony)

- Verify that funding is available to the PRFO needs.

Action Item 5 E-mail vote for PRFO support - (Secretariat)

- The secretariat is to send out consultative notes for a vote by CCEA board members regarding support of the PRFO.

4. AGM 2005 (Tony et all)

a) Lodgings and Facilities (Tony & Robert)

- Tony Turner and Robert Helie are to investigate and confirm lodging status, facilities and hospitality costs.

Action Item 6 Meet at Lodging Monday Jan. 9, 9AM – (Tony & Robert)

- Determine hospitality costs for break and reception, consult with Sian French regarding break sponsorship by Newfoundland.

b) Attendance Confirmations (All)

- AGM attendance has been confirmed for Newfoundland (Sian French), Manitoba (Parks director), Alberta (Joyce Gould), North (Bas Oosenburg & Eric Val)
- Unknown status for Nova Scotia, PEI, Quebec, British Columbia, Ontario and Yolanda.
- Those who may not be able to attend the AGM included New Brunswick (Vincent Zelazny) and Manitoba (Helios Hernandez),

Action Item 7 Confirm Quebec jurisdictional attendance – (Robert)

- Contact jurisdictional representative and confirm attendance at AGM.

Action Item 8 Confirm NS & PEI jurisdictional attendance – (Sian)

- Contact jurisdictional representative and confirm attendance at AGM.

Action Item 9 Confirm Ontario jurisdictional attendance – (Tom)

- Contact jurisdictional representative and confirm attendance at AGM.

Action Item 10 Confirm British Columbia jurisdictional attendance – (Tony)

- Contact jurisdictional representative and confirm attendance at AGM.

Action Item 11 Confirm Yolanda's attendance – (Tom)

- Contact Yolanda and confirm attendance at AGM.

c) Finance (John)

- The CCEA will be funding the travel arrangements for Tom, John and Libby.

d) Presentation Confirmations (All)

- Speaker confirmations include Peter Paul, Tony Turner, Libby McCalden, Marc Johnson.
- No posters have been confirmed at this time.

Action Item 12 Canadian Parks Council speaker confirmation – (Tony)

- Contact and inquire regarding a presentation during the AGM.

Action Item 13 Parks Canada speaker confirmation – (Tony)

- Contact and inquire regarding a presentation during the AGM.

Action Item 14 Dept. of Fisheries and Oceans speaker confirmation – (Tony)

- Contact and inquire regarding a presentation during the AGM.

Action Item 15 Ontario Biodiversity Project speaker confirmation – (Tom)

- Contact Eva Kennedy/Jim McLean and inquire regarding a presentation during the AGM.

Action Item 16 Canadian Wildlife Service speaker confirmation – (Robert)

- Contact Stephen Virc and inquire regarding a presentation during the AGM.

End of minutes

Next teleconference is **Wednesday January 18th at 1 pm EST.**

Next Annual General Meeting is **Wednesday January 25th to 28th.**