



**CCEA Teleconference Approved Minutes**  
**January 10<sup>th</sup> 2007**  
**1pm to 2:30pm EST**

**Present:**, Bas Oosenbrug, Dave MacKinnon, Jacques Perron, Tom Beechey, Robert H  lie, Mark Richardson, John Vandall.

**Regrets:** Si  n French, Joyce Gould, John Meikle, Karen Beazley, Dan Paleczny Libby McCalden.

<b>Agenda</b>	
Welcome and Introductions	Robert H��lie
Review of Agenda	Robert H��lie
Administration – Newsletter	Robert H��lie
Administration – AGM 2007	Robert H��lie
Administration – Finance	John Vandall
Projects – Protected Areas Map	Robert H��lie
Projects – National Ecological Framework	Robert H��lie
Projects – IUCN Guidebook	Robert H��lie

<b>Action Items</b>			
#	Details	Responsibility	Deadline
1	<i>Send Mark AGM Presentation summaries for Newsletter</i>	Dave	February
2	<i>Enquire with CCEA Jurisdictions re: AGM'07 Locations</i>	All	February
3	<i>Follow-up with Atlas of Canada re: AGM'06 Contribution</i>	John V.	February
4	<i>Enquire with CCEA Jurisdictions re: AGM'06 Activities</i>	All	February
5	<i>Follow-up with Yukon Ecological Contractor</i>	Robert & Bas	February
6	<i>Include CARTS Governance in IUCN TOR</i>	Robert	February

<b>Motions &amp; Approvals</b>	
Approval of CARTS Governance Structure	All approved.

<b>Minutes</b>
<b>Administration – Newsletter – Robert H��lie</b>

- Mark has still not received any articles for the spring newsletter.

**Action Item 1** *Send Mark AGM Presentation summaries for Newsletter - (David)*

<b>Administration – AGM 2007 - Robert H��lie</b>
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- Alberta, British Columbia and the Atlantic regions cannot host this years AGM. A location still needs to be determined, board members were requested to contact jurisdictions and determine any possibilities.

**Action Item 2** *Enquire with Jurisdictions re: AGM locations - (All)*

#### **Administration – Finance - John Vandall**

- The board recognizes the financial contribution of the Northwest Territories to the Home Place Award. The final scholarship notice has gone out and is being registered within all Canadian universities. There have been numerous inquiries by students into the home place award.
- John Vandall has setup a separate bank account for the Home Place Award. The current investment fund is at \$1,600.
- The final copy of the NPA Vol.1 report has been shipped and is now only available for download from the CCEA website.

**Action Item 3** *Follow up with Atlas re: \$500 conference contribution - (John V.)*

*John Vandall needs to follow up with Tony Turner and Peter Paul regarding the wording of the request for a \$500 contribution to the CCEA for the AGM 2006.*

**Action Item 4** *Email Jurisdictions re: AGM 2006 Jurisdiction Activities - (All)*  
*The board has requested its membership to put forward any Jurisdiction activity summaries that were presented during last years AGM for recording on the CCEA website.*

#### **Projects – Protected Areas Map - Robert Hélie**

- The callout for updates to the protected area digital data has gone out. Updates to digital data will proceed as information arrives.

#### **Projects – National Ecological Framework – Robert Hélie**

- High level discussions are ongoing for the revisions to the National Ecological framework. The project still has a green light from senior management. The role of the CCEA in this project is still being discussed and has not been determined at this time.
- The Yukon Territory has just begun a similar project to examine their current ecological framework, Robert and Bas will follow-up with this contractor to learn more of their activities.

**Action Item 5** *Follow-up with Yukon Ecological contract- (Robert & Bas)*

#### **Projects – IUCN Guidebook – Robert Hélie**

- The contract to write the IUCN guidebook version 2 has been approved for Pauline Stewart based on the previously distributed Terms of Reference.

**Action Item 6** *Include CARTS Governance diagram in TOR- (Robert)*

**End of minutes.**

**Next Teleconference:**

**Wednesday February 7<sup>h</sup>, 1pm EST**