



## **Minutes arising from Board of Directors Teleconference**

**Date: February 2, 2005**

**Present: Dan, Robert, Tony, John V., Tom, Bas, Sian, Martha, Andrée and Marc Johnson.**

**Regrets: John M., Claire, Ed**

**Teleconference started at 1:30PM Gatineau Local time**

**Teleconference ended at: 4:00PM**

### **1) Approval of minutes from Nov 24 2004 telecon**

- Approval of the minutes and review of action items.
- Board agreed that summary of minutes (short bullet points form) should be sent to all jurisdictions in order to let them know what is going on. Robert will do it and cc all directors.

#### **Action item:**

- **Robert** will prepare the summary and send it to jurisdictions, with cc all directors.
- **Bas** to send his piece to Robert.

### **2) National Protected Area Strategy – Marc Johnson (EC)**

Marc Johnson (EC) will be coordinating the development of a National Framework for Action on Protected Areas (NFAPA) to facilitate a co-ordinated approach to protected areas planning amongst Canada's governments and with other key interests, through a common vision, principles and priorities.

The initiative is planned on a 1-2 year timeframe, and will evolve towards three goals:

- 1) Status report of protected areas in Canada (jurisdiction by jurisdiction), roll-up from CARTS / IUCN ; and creation of a steering committee that would be formed of jurisdiction representatives, aboriginal groups, forestry, ENGOs.
- 2) Protected Area Symposium in fall 2005
- 3) Development of the NFAPA – hopes to have ministers support by fall.

So far, ministers and CPC were informed of this initiative.



### 3) General discussion on NFAPA

- CCEA should be engaged and involved in the development of this national initiative.
- CCEA collaboration could be on the status report and the symposium.
- We should think about how CCEA should sequence its role and talk about it at our next conference call.
- CCEA should be represented on the steering committee.

#### Action item:

- **Robert & Andrée:** Provide old CCEA template and status reports to Marc.
- **Marc** will distribute a briefing note on the NFAPA to CCEA directors and will verify availabilities of additional resources.
- **Tony** will prepare a letter for EC DM in order to express CCEA support in this initiative. The draft letter will be circulated to board before signed and sent.
- **Robert** will provide Marc with CCEA business plan.

### 4) Nominating Committee update

**Directors:** Skill sets for directors as well as a list of potential candidates were prepared. We want to keep this list of potential directors up to date.

**Long-term chair:** The approach to identify a new chair was discussed. Tony will keep filling the position until we find someone.

An other list of potential people for chair was prepared by Martha. It's suggested that within a 3-6 month timeline, a focused and discrete inquiry be made (based on skill sets) for finding a potential candidate for chair. When candidates identified, we'll find out interest and find a way to share what we have with the board.

#### Action item:

- **Board members** knowing possible candidates will send names to Martha.

### 5) Governance of CARTS

CCEA has to adopt an official position with respect to institutional home for CARTS. Options were presented through a paper prepared by Stephen Woodley. Board advice on that matter



is that CARTS governance should remain with CCEA with support of EC. EC has the strongest policy, with mandate to report on PA for CBD. More discussions to occur in a near future.

Operational of CARTS portal: need decision by the end of March

**Action items:**

- **Tony** will prepare job specifications for CARTS administration (2-3 pages) and for the management committee.
- **Tony** to prepare working group term of references.

**6) Agreement with CBI**

CBI is interested in accessing raw data (geospatial) of CARTS. CBI ready to contribute to CARTS to have access to this info.

An issue as arisen regarding jurisdictions support in providing and distributing data to public in the shape they are. It will be important to get a consensus between them on that.

**Action item:**

- **Tony** will reword the contribution agreement with CBI within word of jurisdiction and will present it to the board again.

**7) Newsletters**

Nothing to report on.

**8) Climate change Working group**

Tom need a go ahead to distribute the climate change WG paper (draft TOR) broadly. Give people a week to comments on it.

**Action item:**

- All **board members** to review and comments on the climate change WG draft TOR.

**9) Jurisdictional contact list**

No formal guideline exists for who should be the formal jurisdictional representative. We need to draft a letter to call on organizations to designate who will be their representatives.

**Action item:**



- **Tony** will draft letter to ADMs (not higher) asking who could be representative from their organization.

## **10) Next Call**

Next conference calls will be hold every first Wednesday of the month, from 1:00 to 2:30 pm EST. The dates for 2005 are:

March 2  
April 6  
May 4  
June 1  
July 6  
Aug 3  
Sept. 7  
Oct. 5  
Nov. 2  
Dec. 7

**End of minutes**

**Compiled by:**

Andrée Mailloux