



MINUTES

Board Meeting
1:00-2:30 PM EST, Wednesday, February 3rd, 2010

Present: David MacKinnon, Chair
John Vandall, Treasurer
Jacques Perron, Director
Karen Beazley, Director

Robert Hélie, Vice Chair
Mark Richardson, Secretariat
Tom Beechey, Associate Director

Regrets: Joyce Gould, Director
Libby McCalden

Richard Wyma, Director
Marc Johnson, Associate Director

1. Approve January Minutes

The Board reviewed and approved last month's minutes.
Motion: 1st Robert, 2nd David (Passed)

2. Administration

a) Website Update – Mark/Libby

- The Board can expect many forthcoming updates and improvements to the website over the next two months.

b) Home Place Award – Joyce

- The review committee has completed this year's (our 4th) review of applications for the Stan Rowe Home Place award. The Committee will announce the winner shortly.
- The Board was informed that there were less overall applications this year. The Board has decided to inquire with Joyce regarding how we advertise and what date is required and whether or not we should up the value.

Action Item: John Vandall

Contact Joyce to discuss the above concerns regarding timing and award size. Action on working with jurisdictions to identify university mailing lists we could use to spread word of the award

c) BC as a Director – David

- British Columbia cannot participate as a director due to time constraints.
- The Board has decided to follow up with Yvonne from Manitoba as a possible director of the CCEA.

Action Item: David MacKinnon

Follow-up with Yvonne in Manitoba and find out if she would be interested in a Director position with the CCEA.

3. Project / Activities

a) Canadian Guidebook Version 2 – Dave

- The IUCN Working group is continuing work on developing a Terms of Reference for work on the update to the IUCN guidebook.

b) CWS Climate Change Project – Karen

- The project has been turned into a ``research grant`` to simplify the bureaucracy and the agreement is being set in place. The funds must be released by March 2010 and the Board will require deliverables by this time as well. Additional deliverables will be given after March.

Action Item: John Vandall

Forward the final agreement and TOR to the Board for any additional comment before it is sent to Josh Lawler.

c) PACC Report – Tom

- The PACC Report is on schedule and the five reviewers have provided plenty of feedback to the publication. Tom anticipates that desktop design and layout to begin in late February.

d) MPA/CARTS Work – Robert

- The latest CARTS schema is now modified to incorporate marine attribution and has been sent to jurisdictions for their use. Environment Canada has hired two new staff, one to handle marine/terrestrial splitting and another to handle the development of CARTS Marine (a more detailed marine subset of CARTS).
- All jurisdictions have signed on to sharing their CARTS base data to the WDPA for free distribution worldwide.

e) 2010 Annual General Meeting – All

- The Board has inquired with Yvonne/Manitoba regarding hosting the 2010 CCEA AGM with a theme on Climate Change. Discussions are ongoing.

4. Next meeting:

March 3, 2010

April 7, 2010

May 5, 2010

June 2, 2010