



**CCEA Teleconference**  
**March 7<sup>th</sup> 2007**  
**1pm to 2:30pm EST**

**Present:**, Joyce Gould, Bas Oosenbrug, Tom Beechey, Mark Richardson, John Vandall, Dave MacKinnon, Karen Beazley, Robert Helie.

**Regrets:** Siân French, Libby McCalden, Dan Paleczny, Jacques Perron, John Meikle.

<b>Agenda</b>	
Review Agenda	Robert
Approve Minutes	Robert
Administration – Website & Newsletter Update	Mark
Administration – Treasurer’s Report	John V.
Administration – AGM 2007	All
Projects – Protected Areas Map Update	Robert
Projects – CARTS Framework	Robert
Projects – National Ecological Framework	Robert
Projects – IUCN Guidebook Update	Dave
Projects – NPA Volume 2	Bas/John/Tom

<b>Action Items</b>			
#	Details	Responsibility	Deadline
1	<i>Submit AGM’06 Power Points to Libby for Website</i>	Dave	April 4
2	<i>Contact websites for link support</i>	Libby	April 4
3	<i>Compile publications list that can be ordered</i>	Robert	April 4
4	<i>Review and provide edits for entire CCEA Website</i>	Mark	May 2
5	<i>Compile a list of Past Board members</i>	Ed	April 4
6	<i>Contact ISP, provide key contact to John Vandall (billing)</i>	Libby	April 4
7	<i>Recommendation to Board re: Home Place Award</i>	John V.	April 4
8	<i>Submit DIAND project ideas to John Vandall</i>	All	April 4
9	<i>Follow up with CPC re: AGM 2007</i>	Joyce	April 4
10	<i>Re-read CCEA Business Plan</i>	All	April 4

<b>Motions &amp; Approvals</b>	
Approve January 2007 Telecon Minutes	1 <sup>st</sup> John V, 2 <sup>nd</sup> Dave, Passed
Approve February 2007 Telecon Minutes	1 <sup>st</sup> Joyce, 2 <sup>nd</sup> John V, Passed
Release (\$19K) IUCN Guidebook contract to Pauline Stewart	1 <sup>st</sup> Robert, 2 <sup>nd</sup> Bas, Passed

## Minutes

### Approve Minutes

- The board approved the January and February minutes.

### Administration – Website & Newsletter Update – Mark

- Mark is continuing to work on updating the content of the existing CCEA website; a review document will be circulated to the board in April 2007.
- 9-10 stories have been collected for the spring newsletter, work will continue when Libby returns.

**Action Item 1** *Send AGM'06 PPT's to Libby for the Website (Dave)*

**Action Item 2** *Contact websites for link support (Libby)*

- *Contact websites we currently link to and see if they will place links back to the CCEA.*

**Action Item 3** *Compile a list of papers that clients can order (Robert)*

- *Review publications that CCEA has hardcopies of so we can update the website with a list of publications clients can actually order from the Secretariat. Also, compile a list of which publications we could scan for electronic distribution on the website.*

**Action Item 4** *Review, Markup text of entire CCEA Website (Mark)*

- *Much of the general content on the website hasn't been updated in sometime. Mark will review the entire website and provide new text/edits where required.*

**Action Item 5** *Compile a list of past Board Members (Ed)*

- *Compile a list of past board members and emails, circulate to board for comment.*

### Administration – Treasurer's Report – John Vandall

- No major financial changes in the past month have been reported.
- Atlas contribution negotiations are ongoing.
- DIAND has agreed to fund the reprint of the NPA Volume 1 and the first print run of the NPA Volume 2, DIAND may also be interested in pursuing future projects with the CCEA.
- The final review of the Home Place Award is underway and will be presented to the board at the April teleconference for decision. A total of 17 persons applied for the awards first year, many of these persons work are very relevant to the CCEA. While only one award is available, it may be possible for individual CCEA jurisdictions to sponsor some of these projects.
- The CCEA is now registered with Canada Help and Libby will add the page to the existing website.

**Action Item 6** Contact ISP regarding the donation of services to CCEA (Libby)

- Provide a key contact from the ISP to John Vandall.

**Action Item 7** Home Place Award recommendation (John V.)

- Provide the board with a recommendation for the first recipient of the Home Place award by the next teleconference.

**Action Item 8** Submit DIAND funding options to John Vandall (All)

- All board members have been requested to submit a list of potential funding options for DIAND in the next fiscal year.

**Action Item 8** Add Canada Help Link to Website (Libby)

#### **Administration – AGM 2007- Joyce Gould**

- SK, AB and BC jurisdictions have confirmed they cannot host the event.
- Joyce has contacted a CPC working group on Park Restoration who are supportive of building a workshop around a CCEA AGM.

**Action Item 9** Follow-up with CPC Park Restoration (Joyce Gould)

#### **Projects – Protected Areas Map Update– Robert Helie**

- The planned publication date is now late Summer/Fall issue of Canadian Geographic. The map publication will include a feature article on protected areas written by the magazine.
- National Atlas of Canada, NRCan is generating the update of the Protected Area framework layer from December 2005 to December 2006.

#### **Projects – CARTS Framework – Robert Helie**

- Work on a homogeneous database schema continue, data hosting on NFIS is proceeding as planned and all involved jurisdictions continue to work together on the project.

#### **Projects – National Ecological Framework – Robert Helie**

- This project has been approved to move forward by NLWIS and EC ADMs.

#### **Projects – IUCN Guidelines Update – Robert Helie**

- Tony Turner (GeoConnections) has drafted a Terms of Reference for the contract for Pauline Stewart. The current funding plan for the contract is for the CCEA to acquire a grant from GeoConnections and then issue the contract. However, in order to jumpstart the project the CCEA IUCN workgroup would like for the board to approve the expenditure of \$19K in advance of the GeoConnections grant. This motion passed.
- GeoConnections is confident it will give the CCEA the \$ but not until mid april, 2007.

**Projects – NPA 2 – Bas Oosenbrug, Tom Beechey, John Meikle**

- The NPA Volume 2 is in the final stages of print preparation and is expected to be released by the end of March 2007.
- Layout design is in Whitehorse and Printing will be done in Ontario.
- 350 Prints, Sale price the same as NPA 1, \$15.
- The NPA 1 will also be updated/edited and reprint x100 copies by the end of March

***Action Item 10** Board Members to re-read Business Plan (All).*

**End of minutes.**

**Next Teleconference:**

**Wednesday April 4<sup>h</sup>, 1pm EST**