



MINUTES
Board Meeting
Wednesday, April 7th, 2010

Present:	David MacKinnon, Chair Mark Richardson, Secretariat Karen Beazley, Director	Robert Hélie, Vice Chair Jacques Perron, Director Yvonne Beaubien, Director
Regrets:	Tom Beechey, Associate Director John Vandall, Treasurer	Joyce Gould, Director Richard Wyma, Director

Review and Approve March Minutes

Karen Beazley 1st, Robert Helie 2nd, Minutes approved

Board Administration:

a) Departure of Marc Johnson from CCEA Board

- The Board expressed its thanks for all the hard work Marc Johnson (PCA) has contributed to the CCEA. His current position at Parks Canada no longer allows him to contribute directly as a director on the CCEA board. In his place Kevin McNamee will be filling in as the jurisdictional representative.
- The Board noted that there is still a single director vacancy and is taking any suggestions for suitable candidates.

Action Item (David MacKinnon)

- Write a letter of thanks to Marc Johnson as an outgoing director.

Action Item (ALL)

- Provide suggestions for the Director vacancy at the next teleconference.

Project Updates / Board Activities:

a) Canadian Guidebook Version 2 Update

- A Terms of Reference for the activities of the working group is currently being drafted and will be circulated promptly for comment by the Board.

b) CWS Climate Change Project Update

- The CCEA received all deliverables from this project work on March 31st, 2010.
- Discussions amongst project participants are ongoing regarding the final report format and payment options.
- An abridged version (executive summary of findings) will be used as the feature in a summer newsletter from the CCEA.
- The Board noted that this work is very important at that it would fully support the presentation of its findings at the upcoming Edmonton SCB conference (*see Motion*).

Action Item (Mark Richardson)

- The Secretariat is to ready the creation of a summer newsletter highlighting the CWS climate change

work, the PACC report and Marine/Terrestrial splitting of CARTS.

Action Item (All)

- General callout for jurisdictions to provide interesting articles for a summer CCEA newsletter ie: Ontario's recent IUCN publication etc...

Action Item (Karen Beazley)

- Karen is to contact Josh Lawler to submit a travel advance to the Board (*see Motion*).

Motion:

- The CCEA Board will financially support Karen Beazley and/or Josh Lawler's travel to Ottawa to discuss the findings of the Climate Change project and/or to present findings at the upcoming Edmonton SCB conference.
- To a maximum contribution of \$3,000.
1st Robert Helie, 2nd David MacKinnon, Motion Approved

c) *2010 Annual General Meeting – All*

- The Board continued to discuss meeting options for this years AGM. SCB was discussed as a possibility although it is fairly early (July), a more promising venture is using the forum of Carleton University to examine Climate Change work in Ottawa.
- Discussions are ongoing and nothing was finalized.

d) *CARTS PDF Summary Map – Secretariat*

- Many Board members have provided comments and work will continue to refine the map and associated statistics to be more in line with IUCN style publications/maps.

e) *CEC Hemispheric Meeting (CCEA Attendance) June – Halifax*

- The Board is discussing whether anyone will formally represent the CCEA at the upcoming CEC Hemispheric Mapping meeting in June (Halifax). The Board will further discuss this meeting and its attendance at the May Teleconference.

f) *CPC Meeting (CCEA Attendance) May – Newfoundland & Labrador*

- Robert Helie will attempt to attend on behalf of the EC and the CCEA, as a plan B the Board will support another Board member in attending the meeting in order to present the new CCEA Strategic Plan to the CPC Board (*See Motion*).

Motion:

- The CCEA Board will provide any travel support should the need arise to get a Board member to the CPC meeting in May in order to present our Strategic Plan.
1st Mark Richardson, 2nd David MacKinnon, Motion Approved

Next Teleconference:

May 5, 2010

June 2, 2010

July 7, 2010

August 4, 2010

September 1, 2010