



MINUTES
Board Meeting
1 Wednesday, May 5th, 2010

Participants: David MacKinnon, Chair
John Vandall, Treasurer
Joyce Gould, Director
Yvonne Beaubien, Director

Robert Hélie, Vice Chair
Mark Richardson, Secretariat
Jacques Perron, Director

Regrets: Karen Beazley, Director
Tom Beechey, Associate Director

Richard Wyma, Director

Motion: Approval of Minutes (Passed)
1st Robert, 2nd David

1. Administration

- a) Financial Update – John
- Chris Lemieux has been paid out his final payment as well as a travel advance to present the PACC report findings at the upcoming Edmonton SCB conference.
 - The Environment Canada (EC) project workers have also been provided a travel advance. The CCEA is awaiting the final \$2.5K from EC.
 - Ontario has contributed \$3K towards the printing of the PACC report.
 - The Board wishes to acknowledge and thank the Government of Alberta for their \$10K contribution to the CCEA.
 - The CCEA financial records have been submitted to our accountant for this year.
 - John Vandall would like the board to examine what our possible budgeted activities for this year will be under the new strategic plan; the CCEA has about \$70K. A working group of John, Joyce and David will examine budgeting and report back to the board.
 - John would like to remind the Board that he will be stepping down as treasurer at the next AGM and a suitable replacement will need to be found.

Action Item (David)

- Thank you letter to Alberta for their financial contribution.

Action Item (John)

- Follow up with Tom Beechey to see if Ontario would like a letter of thanks from the CCEA for their PACC printing contribution.

Action Item (John/Joyce/David)

- Analyze budget options and report back to the Board in June.

b) Home Place Award – Joyce

- Ken Morrison is still awaiting an opportunity to give this years award winner their money.

Action Item (Joyce/John)

- Review their report regarding improving to Home Place, to present at the next board meeting in June.

- Circulate the Home Place Review to new board members (Yvonne and Richard) for additional comment.
- c) CCEA Vacant Director Position – All
- The Board discussed and suggested the following potential candidates:
 - Nick Burnaby (suggested by David), Norm Henderson (suggest by John V), Chris Lemieux (suggest by David), Fiona Shmiegelow (suggest by Joyce).

Action Item (David)

- Make contact with Nick Burnaby and see if he would be interested in a position on the Board.
- d) Summer Newsletter – Mark
- The Board would like to see a summer newsletter produced by Libby/Mark highlighting the recent work of the CCEA and its jurisdictions.
 - Possible articles to include: CARTS update Marine activities, DFO Ocean Day, PACC report, CWS Climate Change, Ontario IUCN publication etc...
 - Possible June Release.

Action Item (Mark/Libby)

- Solicit jurisdictions for articles for a June/July CCEA newsletter.

2. Project Activities

- a) Canadian Guidebook V2 (TOR) – Dave
- A draft Terms of Reference (TOR) for the creation of IUCN guidebook version 2OR has been circulated to the board for comments. The only major concern is a workshop should be held to work directly with key jurisdictions on the next document; the preference of the working group is to group this workshop with next years AGM.
 - The workshop likely wont be ready until late fall or early winter.

Motion to Approve IUCN 2 Terms of Reference (Passed)

1st Karen 2nd Yvonne

- b) CWS Climate Change Project – Karen
- A final invoice has been sent to CWS; Josh Lawlor has been paid (his deliverables were received March 31). A meeting was held about ten days ago to discuss final products and communications, and Karen met with Kathy Lindsay and J-F Gobeil (CWS) while she was in Ottawa. The working group examined the tables from Josh Lawlor and discussed priorities for presenting the analyses (maps, tables, etc) at various forums, including CPC meeting in June and SCB conference in July. J-F will work on these products.
 - Karen has committed to go to the CPC meeting in NL in June on CPC's behalf to present the CCEA Strategic Plan.
 - Kathy and Karen will present the climate change and species turnover research. Together, they will broach the idea of CPC and CCEA collaboration towards further climate change related work over the next five years, if this sounds OK to CCEA.
 - Note Robert will not attend CPC, but his new boss will attend this meeting to show that he exists.

Action Item (Secretariat)

- Mail 20-25 copies of the CCEA Strategic Plan to the upcoming CPC meeting.

- c) Canadian Boreal Initiative (Withdrawn lands in CARTS) – Robert
- The CBI has contacted Robert after a meeting with PCA where they discussed the usefulness of showing interim withdrawn lands counted in Canada about possibly presenting them in CARTS.
 - CBI was interested in seeing Interim withdrawal lands shown in CARTS and reported on as a special classification of protection lands. I.e. Edacho, Edehzie etc..
 - The Board is concerned that reporting on interim lands overestimates what will actually be done in the future and doesn't award jurisdictions. Its key that the area would meet the IUCN standards for protection. Some areas may meet these requirements while others would not. This is ultimately a jurisdictional consideration.
 - Criteria should require non moving boundaries, legal protection etc..as basic requirements to posting on CARTS.

Action Item (IUCN 2 Working Group)

- Consider the issue of reporting on interim lands in the guidebook guidance.

d) PACC Report – Tom

- Mark Richardson has just about completed the desktop preparation of the PACC report, and can provide you further details on its status.
- The abstract for the PACC report has been accepted for presentation at the ICCB in Edmonton, in June, and Chris Lemieux will be attending to present the report.
- CCEA should consider presenting its work on PACC at SAMPAA 7, in April 2011 in Banff. The call for abstracts will be posted in June
- PACC team has been thinking about a hemispheric workshop to engage CEC partners in a PACC workshop on adaptation.

Action Item (Tom/Robert/Secretariat)

- Prepare an executive summary of the PACC report, possibly based on the ICCB conference abstract. Environment Canada (Robert) has agreed to provide French translation.

e) 2010 Annual General Meeting – All

- The Board discussed many potential opportunities to hold an AGM this year, in general because of individual jurisdictional travel/budget restrictions there is a preference to do a single event likely in Ottawa to focus on Climate Change followed by the IUCN 2 workshop.
- Current thinking is a November Conference.

Action Item (Secretariat)

- Discuss climate change AGM options with Kathy Lindsay of Environment Canada.

f) CARTS Update: MPA Reporting – Robert

- The CCEA CARTS team is actively working with TEC and DFO on MPA reporting for CARTS.
- All marine/terrestrial splits have been completed at a national scale. While this splitting is only a first draft it was completed for DFO to be used in a PR piece 'spotlight' report to be released on June 8 Oceans Day in order to publicize some of the work on CARTS Marine.

g) SAMPAA 2011

- The Board discussed the resurgence of SAMPAA with a new executive and plans for a 2011 conference.

Action Item (David)

- **Make contact with new SAMPAA Executive.**

h) Conservation Biodiversity Institute

- A US based organization appears to be managing a Canadian conservation areas database, Robert will circulate an email to jurisdictions to provide comments on the situation.

Next meeting:

June 2, 2010