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**APPROVED MINUTES**  
Board Meeting  
Wednesday, June 10, 2009

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<b>Participants:</b> Bas Oosenbrug, Chair	David MacKinnon, Vice Chair
Joyce Gould, Director	Jacques Perron, Director
Robert Hélie, Secretary	Mark Richardson, Secretariat
Siân French, Director	Tom Beechey, Associate Director
Karen Beazley, Director	

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**1. Administration**

a) Financial Update – John V.

- The Treasurer reported to the Board that the CCEA has made a substantial profit over the last fiscal year, specifically bringing in over \$17K above the costs of our last AGM. Most of this profit is thanks to partner contributions that offset the costs of that event; because of this we will need equal contributions from partners or steeper registration fees on future large events/AGMs.
- The Board would like to express its thanks to the Government of Alberta whom have a made a large contribution to this CCEA this year, of \$10K.
- Environment Canada is currently preparing a G&C project in the amount of \$10K for work with the CCEA this year on Canadian Environmental Sustainability Indicators (CESI).
- It was pointed out by Jacques that there need to be updates made to the tracking sheet for the past AGM to more accurately reflect the costs of the field trip.

b) Home Place Award – Joyce

- This year the CCEA awarded two Home Place Scholarships. Both successful applications were from the University of Alberta and will likely be participating in a future AGM as well as providing information on the CCEA website.
- This years award winners are Tim Antill, MSc candidate, land reclamation and ecosystem restoration and Laura Gray, PhD program, Department of Renewable Resources.
- Unfortunately, we had less applications this year and have received no applications from BC or ON in the last few years. The Board needs to determine how to better broadcast the presence of the award without exclusively putting it on the jurisdictional reps.

**Action Items**

1. Joyce will provide the board with comments on this year's selection process with some suggestions for improvements to the work flow.
2. Tom will use the Ontario Parks Research Forum to help expand word of the Home Place Award in Ontario, and suggested we work with the BC Parks Research Forum in a similar manner.

## 2. Project / Activities

### a) CCEA Strategic Planning – Mark R.

- The Strategic Plan is for all intents and purposes complete. The final draft text has been submitted to Environment Canada translation services and will be reviewed by Jacques/Robert upon completion. The Secretariat expects to have a printed copy for this year AGM.

### Action Items

3. Robert will contact John Good to the CPC Deputy Minister/Ministers mailing list in order to communicate the business plan of the CCEA at the highest level of all jurisdictions.

### b) CCEA AGM 2009– Mark/Robert

- The Ontario AGM will no longer occur. The current thinking is a Marine Protected Area conference with support from the Department of Fisheries and Oceans / Parks Canada / Environment Canada and in all likelihood it will be in Ottawa.

### c) Marine Protected Areas and CARTS – Robert

- There is interest in expanding CARTS schema to account for Marine areas within the Protected Areas. This is just a flag that our next AGM will focus a lot more on MPA and DFO has offered to help with this regard at the next AGM.
- Robert will look into whether having a formal relationship between the CCEA and any technical working groups working on issues such as this and forward any available Terms of Reference to the CCEA Board.

### d) Newfoundland and Labrador Rep Update – Sian

- Sian has recently accepted a Director position for the Parks Division, due to workload she will be handing off her jurisdictional rep duties to Paul Taylor.
- Sian also notified the Board that because of her new responsibilities she will be tendering her resignation at the next AGM, one year earlier. Sian noted that she would like to stay on as an associate to stay in touch if possible.

### Action Items

4. Sian will send Paul Taylor contact information for the Secretariat/CCEA.

## 3. New Business

### Climate Change Report – Tom B.

- Work on the climate change report is still ongoing as the writing team is waiting on some feedback from a few jurisdictions. The goal is to have a final product for the next AGM.

### Increase Libby McCaldens Fees

- Arranged by John & Robert to facilitate continued work on the website and newsletters.