



Minutes arising from Board of Directors Teleconference

Date: September 7, 2005

On-line: Tony Turner, Tom Beechey, John Vandal, Sian French

Regrets: Robert Hélie, John Meikle, Ed Wiken, Bas Oosenbrug, Claire Gosson, Martha Gorman, Dan Paleczny, Libby McCalden

Teleconference started at 1:00 pm EST

Teleconference ended at: 2:30 pm EST

1) Approval of minutes from July 6 telecon

- Minutes discussed.
- **Motion** to approve minutes by Sian, seconded by John (see body of e-mail for vote)

Action outstanding:

1. Tony to clarify Dan's position with the Board
2. Tom to prepare and send package to Diane Griffin
3. Robert to ask Marc Johnson about inclusion of heritage sites (e.g., l'Anse aux Meadows and report back to the Board

2) Web site

Libby & Tony have begun to prepare a spreadsheet of contacts to be notified on the "call for news" for the Bulletin Board portion of the website.

Board Action

4. **Board** member asked to submit to Libby the names and email addresses of PA experts to be notified for the Bulletin Board
5. **Tom** to forward a news item on Carolinian Canada
6. **Tony** to provide CARTS update to Libby



3) Nominating Committee

CCEA requires a new recruitment of Board members to be voted in at the AGM.

Action

7. **Martha** to forward latest nominating list to Tom and Tony for discussion

4) Financial Report

John Vandall tabled annual financial report during the August telecon. Report was discussed with interest. John welcomes questions on the financial report.

Motion to approve financial report (see body of e-mail for call to vote)

5) AGM 2005

Key Points:

- Proposed that meeting in Ottawa for November 27, 28, 29, 2005.
- Location: Travelodge Ottawa West
- Invite CPC chair (John Christianson (AB) and Exec Director (John Good), Libby, Diane Griffen
- Fee ~\$150
- Sun. Nov. 26, afternoon closed Board meeting
- Sun. Nov. 26, evening ice breaker
- Mon. Nov. 27, morning: open board meeting with jurisdictional round table
- Nov 27, afternoon, and Nov. 28 all day: Open presentations on items of interest to CCEA:

- CARTS (Tony)
- Website (Libby)
- CPC presentation (John G)
- CPC / CCEA relationship (all)
- AMEC (Chris Dejager)
- National PA Status Report (Marc Johnson)
- Northern PA project (Yolanda)
- Ontario Biodiversity Strategy

Action

8. **All** to submit other ideas for presentations to Robert H and Tony
9. **All** to submit ideas for Gold Leaf awards to John Vandal
10. **Tom** to invite Diane Griffen
11. **Tony** to invite CPC folks, Libby
12. **Robert** to prepare invitation to jurisdictions
13. **Sian** to prepare a spreadsheet of CPC and CCEA coverage of jurisdictional PA agencies, and current members.



Next conference call will be held on **Wednesday Oct. 5 from 1:00 to 2:30 pm EDT.**

The remaining Teleconference dates for 2005 are:

| | | |
|--------|--------|------------|
| Nov. 2 | Dec. 7 | Jan. 4 '06 |
|--------|--------|------------|

End of minutes

Compiled by: Tony Turner