

**CCEA Conference Call
Oct. 20/2004**

On Line: Doug Ballam (part) Robert helkie, Tony Turner, John Meikle, Tom Beechey, Dan Paleczny, Martha Gorman, Ed Wiken and Leigh Warren

Item 1: Nomination Committee Report.

- Prior to discussion of the Committee's report, Doug Ballam verbally tended his resignation. Doug stated lack of support from his organization as the principal reason for his resignation. He did however offer to remain available for working groups or committee involvement if called upon.

Doug highly recommended that Sian French be considered as a nominee for the Board of CCEA. There was general support for this recommendation and Sian will be approached at the AGM. Sian is to be placed on the list by the Nominating Committee

Action: Nominating Committee

- Martha Gorman had circulated a list of nominees for the Chair, Science Chair and general Board members. Priority had been assigned to the top 3 individuals for Chair. The decision was made to send out a revised version of the general list and a summary of discussions held on the criteria expressed for the various candidates. Further discussion and finalization of selections will take place during the AGM with contact with individuals made at a later date. Discussion on nominations are to remain internal to the organization at this time

Action: Martha Gorman

-The following Directors will stand for re-election at this AGM: John Vandall, Dan Paleczny, Claire Gosson, Martha Gorman, Robert Helie and Bas Ossenbrug (part). Director's retiring are; Rob Wright, Gerardo Bocco, Jean Gagnon and Doug Ballam

Item 2: Acting Chair.

- Tony Turner volunteered to Chair both the Director's meeting and the Business meeting. Tony expressed some reservations on being able to generate the Chairs Report for these meeting as he also the Chair for the 2 day workshop following these meetings. The decision was made to have project leaders forward short summaries of the years accomplishments e.g. CARTS, Communication Plan (Website and Newsletter) NPA project, CCAD etc. Summaries are to be forwarded to Tony and he will compile this into an informal draft for the Director's Meeting where it can be refined if necessary.

Action: ALL

Item 3: Draft Agenda

- It was made evident that fixed time had to be established for items and some rearrangement of topics. This is in part due to the availability at the meeting of some participants and the provision of conference call capabilities for specific topics for those not able to attend. Tony volunteered to draft a revised Agenda taking consideration of these factors in addition to time-lines to be established by those identified to lead discussion on specific topics

Action: Tony Turner. All

- During the review of the Agenda, it was thought the discussion to be conducted on the Future of the CCEA should be structured as this could include many of the other topics of the agenda and could wander off topic. Tom and Dan offered to devise a structure and an estimate of the time line required

Action Dan Paleczny and Tom Beechey

- CCEA Awards is to be added to the agenda. Although awards will not be presented at this AGM, it was thought prudent to establish an awards committee

Action: All

- Discussion of the CCEA constitution is to be removed from the agenda. It was thought that it was premature.

- A brief discussion was held on assigning priority to the various items on the agenda. Priority was assigned to nominations and discussions of the future of CCEA. This will be reflected in the revised agenda

Action: Tony Turner

- Jurisdiction Representative attending the workshop will be contacted to make them aware of the roundtable discussion Wednesday afternoon and of the Business Meeting Wednesday evening.

Action Tony Turner

Item 4: Third party Travel , NPA Project

- The Board approved expenditure of up to \$500.00 to cover Yolanda's travel expenses to the AGM to present her study on Northern Protected Areas. The motion was made by Robert Helie and seconded by John Meikle. There was no votes of dissent. Through this motion, the Treasurer is authorized to make the necessary payment when invoiced.

Action: John Vandall (Treasurer)

Other Business

-The question of signing authority was posed. This is in regard to signing of an agreement with the Canadian Boreal group. John Vandall has this authority as does Ed Wiken.