



Minutes arising from Board of Directors Teleconference

Date: November 2, 2005

On-line: Tony Turner, Tom Beechey, , Sian French, Libby McCalden, Robert Hélie,

Regrets: John Meikle, Ed Wiken, Bas Oosenbrug, Claire Gosson, Martha Gorman, Dan Paleczny, John Vandal

Teleconference started at 1:00 pm EST

Teleconference ended at: 2:30 pm EST

1) Approval of minutes from September telecon

- Minutes discussed.

2) Web site

- Changes have been made to the bulletin board, including additions to the notices and some changes to the web links.
- Libby has worked on the Board of Directors space where she has placed the minutes of past teleconferences and the current version of the contact list used to distribute the Board Members space. She also created an archive section on the bulletin board. She also put
- Tom led a discussion to add procedural documents like the operational plan to this space. This document was drafted a few years back but has never been completed.

Board Action

1. **Board** members are asked to submit suggestions to Libby of organizations that should be linked from the CEA website.
2. **Libby** to change 'members links' to a more appropriate title like 'helpful links' or 'useful links', or something to that effect.
3. **Board members** to check for relevant information to make a complete operational manual for CCEA.



3) Nominating Committee

- No discussion as the main players are absent.

Action

4. **Board members** to contact their jurisdictional counterpart (see item 6 below) and get feedback on their respective interest on joining the Board.

4) Financial Report

Postponed to next teleconference.

5) AGM 2005

Key updates:

- AGM has been postponed until January 25-26 due to conflicts and short time line
- We will have it jointly with Marc Johnson's meeting of the national status report steering committee.
- Many people have expressed an interest in making presentations

Action

5. **All** to submit other ideas for presentations to Robert H and Tony
6. **All** to submit ideas for Gold Leaf awards to John Vandal
7. **Tony and Robert** to coordinate the venue and send out invitations

a) Jurisdictional teaming

- The Board has discussed in the past how jurisdictions could get more informed and involved in CCEA activities, including the Board activities.
- The Board decided to implement this by having each Board member associated with a jurisdictional rep. and take the time to keep him or her in the loop for current activities.
- This will bring CCEA closer to jurisdictions and foster more involvement.
- The members have been paired thus:

Robert	Québec
Tony	NB, PEI (DFO + Parks)
John V.	Alberta/Saskatchewan
John M.	Yukon, B.C.
Sian	Newfoundland, Nova Scotia
Tom	Ontario, Manitoba
Bas	NWT, Nunavut

This arrangement can be revisited at any time



Action

- 8. **Board members** are asked to contact their paired reps to
 - a) ask if any are interested in becoming Board members
 - b) ask for additional contacts for Bulletin Board notices
 - c) other items, as requested

d) **Business Plan**

- We need an updated version for the January AGM
- We will print 200 copies and have a pdf version on the web site.

Action

- 9. **Tony** to circulate updated version to Board.

8) Other Business

Tom referred the Board to the Guelph meeting, an expert workshop on science and planning for northern protected areas. He described the format and contents, indicating a focus for Northern Ontario.

Tony, Bas and John M. will get invitations.

The organizers are looking for support for the event, in the order of \$500

Action

- 9. Tom to tell the organizers to send an invitation to Tony and make the request formally for support.

Next conference call will be held on **Wednesday Dec. 7 from 1:00 to 2:30 pm EST.**

The remaining Teleconference dates for 2005 are:

Wed. Dec 7	Jan. 4, '06	Feb. 1 '06
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End of minutes

Compiled by: Robert Hélie