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## AGENDA

Board Meeting

1:00-2:30 PM EST, Wednesday, Nov 5, 2008

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**Participants:** Bas Oosenbrug, Chair  
John Vandall, Treasurer  
Mark Richardson, Secretariat  
Karen Beazley, Director  
John Meikle, Director

Jacques Perron, Director  
Tom Beechey, Associate Director

Libby McCalden

### Anticipated Regrets:

Robert Hélie, Secretary  
Joyce Gould, Director  
Dan Paleczny, Associate Director  
Siân French, Director  
Marc Johnson, Associate Director

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David MacKinnon, Vice Chair

### 1. Review the Agenda

### 2. Administration

- a) Financial Update / AGM Revenues – John V.
- We have received our GST check..
  - \$1200 of publication sales which is the largest ever.
  - Over 18k paid for this years AGM and only about 10 outstanding registrations.
  - Expenditure side: Last payment to the Hotel has gone out.
  - Currently the AGM has netted the CCEA over 7K likely to rise substantially with additional contributions from several organizations.

AI Jacques to check with Hotel that all invoices are paid in full.

AI Jacques/Robert to verify that all AGM contributors have paid their contributions as John V. has not received any payments. \$3K from CBI, \$3.5K from a Quebec Minister and a few additional contributions.

AI John V to email Jacques which registrations are outstanding at this point in 2 weeks and will follow up directly with Jacques.

### 3. Projects

- a) Home Place Award 2009 – Joyce/John V.
- No additional monies are required for the Home Place Award.
  - Applications required by Dec. 15
  - How can we promote this better?
  - Jacques mentioned that the review board this year should have more than one bilingual reviewer to speed up the review of any French submissions. There is no requirement for the reviewer to be a member of the CCEA. Rob Wright is bilingual.
  - AI – Joyce, inform the CCEA board of who she would like to have on this years review board.
  - AI – Joyce to mail out notification to all

- AI – Libby to mail out notification to E-mail list.
  - AI – Libby add a advertising reminder on the Newsletter page to point to the Home Place Award
- b) Business Plan Updates – Bas
- Was discussed at the AGM and Bas has solicited the jurisdictions for additional topics of interest and comments but did not get a lot of feedback via email
  - At the AGM there were several discussions on how to move this plan forward quickl including the possibility of using the BC Parks forum as a place to meet and discuss the business plan.

BC Forum planned attendants – Joyce, Robert H,

Karen proposes a more central meeting to get the key workers. Workshop setup?

Strategic priorities can be folded back into a revised plan that could be circulated before the end of the calendar year and gather a workshop of key bodies early in the 2009 year. It would be great to get participants from the jurisdictions.

Workshop set up in Ontario, likely Toronto or Ottawa.

John M, Bas and Joyce may meet up in Edmonton after the BC Parks forum to help move.

Core folks – David, John V, John M, Bas, Tom, Robert H. and then open to anyone else that could attend.

Tentative date – Middle of last week of Jan. between 6-8, 27-29

John M – needs travel support.

John V – “”

Ottawa Location

Secretariat to organize.

Hotel w/ board room 7-12 folks.

2 Days – Fly in Tues, Wed/Thur, Fly out Fri

AI – Next week, send your determinations to David & Bas

Get internal priorities 1 pager from Jurisdictions from direct board contact to jurisdictions. Determine 3 or 4 of each of their priorities for action.

David – Atlantic Provinces

Dan – Ont

Jacques – Que

MB covered.

John V – Yvonne/Elliot, Marlen

Joyce – AB

John M – Bruce Downie, Ken Morrison

Bas – NU

Robert – Feds – DFO/Parks/EC/Agri

Sian - NFLD

c) CARTS Update – Mark/Bas

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d) IUCN Conference/Update – Jacques

• Jacques will provide an update to the board.

e) Climate Change Report – Tom

- Are there possibilites of publishing this report this fiscal year? A few months to go in work. Likely early in the new year, about \$7K has been put aside for printing the final report.

#### 4. Communications

a) AGM Website Updates – Mark/Libby

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b) AGM Proceedings/Requirements – Mark

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c) CARTS Promotional Card – Mark

- Send out estimate of printing costs/and preferred promo card.\

## **5. New Business**

### Next AGM

- What do folks think of a late spring or should we stick to Fall, reason is: Nature Canada is having their national conference in Regina, do we want to piggy back on that?
- Enquire jurisdictions if any of the jurisdictions are interested in hosting the AGM over the next 3 years.
- Talk to BC Parks Forum about next year, get Joyce to do this.
- 2 Countries, 1 Forest

### Marine Representation and Jurisdictional Representation

To be discussed at the business planning meeting, do we want to branch out into the Marine etc..

BC Parks Forum (in with the business plan)